

School: _____	Grade-Level: _____	Date: _____
FOCUS(Group/Student): _____ (Parent Notified: When: _____ By Whom: _____)		
Initiator of this Form: _____ Attendees: _____		
Facilitator: _____ Time-Keeper: _____ Note-Taker: _____		

Step 1: Define the Problem. Identify the Goal (*What is the goal?*)

Identify initial concern (What data raised concerns?)	
Using data, what is the current level of performance?	
Using data, what is the benchmark level?	
Using data, what is the peer performance?	
What is the gap?	
GOAL:	

Step 2: Problem Analysis (*Why is the goal not occurring?*)
Generate multiple hypotheses addressing why the goal is not occurring.

HYPOTHESIS #1 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	

HYPOTHESIS #2 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	
HYPOTHESIS #3 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	

Step 3: Plan Development (*What are we going to do about it?*)

<u>Description of Intervention & Expected Outcomes</u>	Tier: 1	2	3
<p><u>Implementation</u> Frequency (How often): Amount of Time (Duration): When: Who:</p>			
<p><u>Support</u> Who: How Often: Description/Type:</p>			
<p><u>Data Collection</u> Type: Frequency: Review Dates: Expected Performance on Review Dates: Responsible Party:</p>			

Step 4: Evaluate Response to Instruction & Intervention (*Did it work?*)

Review/Evaluation of Progress (Date: _____)
Data:

Is the Response to Instruction/Intervention: 1. Positive 2. Questionable 3. Poor

1. If Response to Instruction/Intervention is *POSITIVE*:
 A) Continue current instructional supports B) Adjust goal upward C) Fade supports

Comments/Actions:

2. If Response to Instruction/Intervention is *QUESTIONABLE*:
 Was the intervention/instruction implemented as planned? YES NO
 a. If **NO**—What strategies will be utilized to increase implementation?

b. If **YES**—Should intervention intensity be increased? YES NO

Comments/Actions:

3. If Response to Instruction/Intervention is *POOR*:
 Was the intervention/instruction implemented as planned? YES NO
 a. If **NO**—What strategies will be utilized to increase implementation?

b. If **YES**—Was instruction/intervention aligned with the verified hypothesis, or is there other aligned instruction/intervention to consider?

c. Are there other hypotheses to consider?

d. Was the problem identified correctly?

Comments/Actions:

Schedule SBLT Meeting
 Date: _____